

# Breast Cancer Canada

## **Volunteer Title: Vice Chair**

### **Description:**

- As Vice-Chair of your local regional hub, you will provide support to the regional hub Chair in overseeing the activities and success of fellow team members. In collaboration with the Chair, the Vice-Chair will help develop the strategic direction for the hub while facilitating a collaborative and effective environment. This role may require 10-15 hours of time commitment per month, possibly more during the months of May and October. It also requires a 2-year commitment unless otherwise approved by BCC Senior Leadership.

### **Responsibilities:**

- To support the development and monitor the implementation of Breast Cancer Canada's Regional Strategy, in alignment with the Breast Cancer Canada's National Strategy.
- Promote a culture of sharing, learning, and best practices across the country to enhance the regional capacity of Breast Cancer Canada.
- Help identify new volunteers within your communities and networks.
- Design and establish a relevant voluntary support network to help with the fulfillment of Breast Cancer Canada's regional work.
- Establish close working relationships with regional businesses, organizations, and governments to develop awareness and support for Breast Cancer Canada.
- Participate in regular regional meetings and create ad hoc committees, as necessary, for the review and resolution of appropriate issues.

### **Qualifications:**

- A post-secondary degree or the equivalent combination of education and work experience.
- Previous experience with Breast Cancer Canada or other not-for-profit organizations is an asset.
- Previous experience in fundraising is an asset.
- A demonstrated ability to work in a collaborative leadership role with professionalism, flexibility, and discretion when dealing with confidential matters.
- Exceptional interpersonal communication skills.
- Previous experience planning and implementing events is an asset.
- Experience in volunteer recruitment and management is an asset.